

Market Harborough C of E Primary School PTA

PTA AGM

& Information Evening

Thursday 23rd September
7.00pm in the Music Studio

All welcome!

At this meeting we will be discussing last year's activities, reviewing spending and electing new committee members. There will also be a chance to chat over tea and coffee.

Last year the PTA raised over £7000*

Help us to raise funds for the school

The PTA needs the help and support of as many parents as possible and always needs new volunteers. The more helpers the PTA has, the more money we can raise for our children.

If you can play a role, no matter how small, please come along to the Information Evening and find out more.

If you can't make the Information Evening but would like to get involved with the PTA this school year, email pta9@marketharborough.leics.sch.uk or leave your contact details at the school office and we will get in touch with you.

*Exact figures will be available at the AGM.

Your PTA needs you!

Every parent and carer with a child at the school is invited to be an active member of the PTA.

What does the PTA do?

- The PTA contributes to the social life of the school by organising events like the summer fete, the Christmas fair, the quiz night, the C of E cinema and the termly discos. **These events would not happen without the work of the PTA.**
- **The PTA raises extra funds for the school.** Recent PTA purchases include play equipment for the Year 1 & 2 and Foundation Stage playgrounds, one of the shade structures on the main playing field, 32 children's art books for the new Community Art Block, a digital camera for every class, a school water bottle for every child, the kiln, the adventure trail and much more.

You can contribute to the work of the PTA by...

- helping out occasionally at PTA events
- attending the PTA committee meetings and helping to plan events
- becoming a member of the PTA committee

We are looking for people to fill the following committee positions (which could be shared by two people, if preferred):

Chair and Vice Chair (2 positions)

Responsibilities include: liaising with the school to arrange dates for PTA events; co-ordinating helpers for events; writing agendas for committee meetings; chairing the meetings; writing PTA newsletters.

Secretary

Responsibilities include: producing PTA newsletters, posters and tickets for PTA events; writing to companies to request raffle prizes; dealing with PTA correspondence.

Treasurer

Responsibilities include: maintaining a record of all income and expenditure; providing cash floats at PTA events; operating the PTA bank account and making payments; counting and banking money taken at PTA events.

Minutes secretary

Responsibilities include: taking the minutes at PTA meetings and emailing them to PTA members; keeping the PTA contact list up-to-date.

If you are interested in standing for any of these positions, come along to the PTA AGM & Information Evening detailed overleaf. We are also looking for people to act as co-ordinators for individual events, such as the discos and the C of E cinema. If you would like more information in the meantime, please feel free to talk to the current PTA members in the playground. You can also contact us by emailing pta9@marketharborough.leics.sch.uk or by leaving your contact details at the school office.